



Internal Quality Assurance Cell

Ref. No. IQAC/M/2022-23/1

Date: 20th July 2022

Venue: Room No. IQAC Room

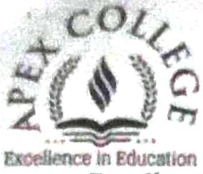
The 16th meeting of IQAC was held on 20th July 2022 at 2.30 P.M in IQAC Room of Apex College Makrana . The Meeting was chaired by Principal **Dr. Umesh Kumar Sidh.**

Following members were present during the meeting:-

Sr.No.	Name of Member	Role	Designation	Signature
1.	Dr. Umesh Kumar Sidh	Chairperson	Principal	
2.	Dr. Vijai Singh	Coordinator	Assistant Professor dept. of Political Science.	
3.	Dr. Madan Lal Meena	Member	Assistant Professor dept. of Hindi	
4.	Dr. Hemlata Kansara	Member	Assistant Professor dept. of History	
5.	Dr. Shailesh Kumar Yadav	Member	HOD B.A.B.Ed. & BSc BED	
6.	Dr. Umesh Kumar	Member	Assistant Professor dept. of Physics	
7.	Dikhshita Pareek	Member	Student Representative	
8.	Supreme Biyani	Member	Alumni Representative	
9.	Mr. Ratan Singh	Member	Parents Representative	
10.	Dr. T.N. Gautam	Member	Educationist	
11.	Dr. Sarla Siddh	Member	Governing Council Representative	
12.	Mr. Madan Gopal Sukhariya	Member	Admin Office	

Agenda No.	Brief details
16.1	<p><u>Confirmation of the previous meeting minutes</u></p> <p>Decision: - The minutes of 15th meeting of IQAC held on 3rd March 2022 were circulated to all the present members. The committee members considered and resolved that the minutes of 15th meeting of IQAC to be confirmed.</p>
16.2	<p><u>Report on the follow up of the previous meeting of IQAC</u></p> <p>Decision: - The reports of action taken on the resolution passed by the IQAC in its 15th meeting were kept among the members of house and same has been noted down by the committee members.</p>
16.3	<p><u>Skill enhancement initiative.</u></p> <p>Decision: - in order to enhance the skill, ability & values among the students. It was decided to start the short term certificate courses, whose nomenclature, courses content were approved as mentioned in annexure-1</p>
16.4	<p><u>Discussion on the previous Year pass percentage ratio.</u></p> <p>Decision: - Previous year examination result and its pass percentage ratio have been discussed among the members and it has been found that there is good ratio obtained in comparison to the other affiliated institution of MDS University, Ajmer. Efforts should be similarly continued further also.</p>
16.5	<p><u>Feedback from stakeholders.</u></p> <p>Decision: - In academic year 2022-23 Paperless feedback from Student, Alumni, Employers, and Faculty & Student satisfaction survey should be made available online through college website. Obtained data analysis report will be used in the quality improvement.</p>
16.6	<p><u>Regarding AQAR Report Preparations.</u></p> <p>Decision: - Pending AQAR Reports which has to be completed before 31st December 2022. Coordinator of IQAC should personally monitor the data collection on immediately base for AQAR.</p>
16.7	<p><u>Review of College teaching learning methodology.</u></p> <p>Decision: - Teaching learning methodology has been reviewed and usage of ICT in the teaching process should be increased.</p>

Excellence in Education



APEX COLLEGE, MAKRANA

Noorpura, By pass Road, Makrana Distt. Nagaur (Raj.) - 341505

Affiliated to Maharshi Dayanand Saraswati University, Ajmer

Email:- apexcollege14@gmail.com

Website:- www.apexcollegemakrana.in



16.8	<p><u>Up- gradation of College website.</u></p> <p>Decision: - Due to increment in the traffic on apexcollegemakrana.in existing website a new domain apexpgcollege.in should be developed and official working of college should be shifted that so that existing website can be used by the college students without any disturbance.</p>
The meeting ended with vote of thanks by Chairperson Dr. Umesh Kumar Sidh to all the members for sharing their time to make the meeting convenient.	



Ref. No. AC/ATR /2022-23/16th meeting IQAC

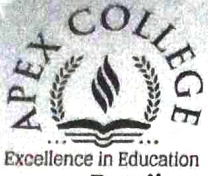
Date: 28-07-2022

OFFICE ORDER

For the effective implantation of the resolutions passed in the 16th IQAC meeting held on 20th July 2022 following actions has to be taken by the concern authority / personnel whose name has been mentioned against the duty assigned :-

Relevance with Agenda No.	Order passed for implementation of Resolution passed by IQAC	Action to be taken by
16.3	A meeting regarding appointment of Coordinators for the approved certificate courses by IQAC for Academic Session 2022-23 is going to held on 1 st Aug 2022 in which all HOD's presence is mandatory	HOD's of all departments
16.4	The pass percent ratio of whole college was very good in comparison to the other institution affiliated to MDS University, Ajmer all faculties are directed to work with same dedication and honesty as they worked in previous session so that pass percent ratio should be improved in comparison to the previous sessions.	HOD's and faculties of all departments
16.5	The HOD Computer Science is instructed to make facility available online on public approach through college website for paperless feedback so that our stakeholders may contribute in the quality enhancement initiative of IQAC through submission of their opinion on our feedback form.	HOD Computer Science
16.6	Coordinator of IQAC Dr. Vijai Singh is instructed to collect the required data for AQAR Submission from all the concerning departments of college to submit it on the NAAC Portal before last date. All HOD's are instructed to kindly cooperate with IQAC Coordinator to provide the asked data with top most priority.	Coordinator of IQAC
16.7	All HOD's are instructed to prepare plan of action to improve the learning experience of students. So that outcomes of their learning can be achieved at maximum level. All HOD's should prepare &	HOD's of all departments

Excellence in Education



APEX COLLEGE, MAKRANA

Noorpura, By pass Road, Makrana Distt. Nagaur (Raj.) - 341505

Affiliated to Maharshi Dayanand Saraswati University, Ajmer

Email:- apexcollege14@gmail.com

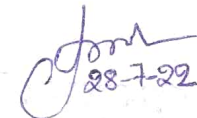
Website:- www.apexcollegemakrana.in महाराज संस्थान



	implement their department planning in this prospective through a meeting for brief with department members for its effective implementation.	
16.8	HOD Computer Science is directed to prepare plan for development of new website for official departmental handling of institution to reduce the unnecessary pressure on the existing domain for providing the students web service without any disturbance.	HOD Computer Science


Principal
Apex College
Makrana
Dr. Umesh Kumar Sidh

Copy forwarded to webadmin to upload
copy of same on the relevant section
of college website.


28-7-22
Principal
Apex College
Makrana