

Excellence in Education

# APEX COLLEGE, MAKRANA

Noorpura, By pass Road, Makrana Distt. Nagaur (Raj.) – 341505

Affiliated to Maharshi Dayanand Saraswati University, Aimer

Email:- [apexcollege14@gmail.com](mailto:apexcollege14@gmail.com)

Website:- [www.apexcollegemakrana.in](http://www.apexcollegemakrana.in)



Reference Number :- AC/2021/21

Date :- 29 July 2021

## Notification

In order to ensure that the research scholars and Faculty members are carrying out their research work ethically with utmost honesty without using any malpractices, the college has brought out the code of Ethics to check malpractices and plagiarism in Research. Guidelines have been framed for smooth execution and copy of the same is attached herewith. Recommendations of the research Advisory Committee on code of Ethics for Research & Consultancy are enclosed.

  
Principal  
Apex College  
Makrana  
Dr. Umesh Kumar Sidh

### Copy forwarded to following:-

1. All Heads of Department
2. Head Clerk
3. IQAC for Records



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## Code of Ethics to check Malpractices and Plagiarism in Research

### 1. Preamble:

The College seeks to promote the highest degree of integrity and standard in scientific, scholarly and professional activities and to give due consideration to the ethical, social and environmental/e ecological issues arising from its activities.

The College integrates cross cutting issues relevant to Gender, Emotional, Moral and Spiritual Quotient, Life Skills, Environment and Sustainability, Energy, Human Values and Professional Ethics and intends that all its activities including research should have positive impacts on its stakeholders and should improve the quality of the living, studying and working environment of its staff and the students.

### The College expects to :

- Maintain high ethical standards incorporating rigour, respect and responsibility across all nits activities including research
- Link effectively with the local and regional community, be a good neighbor and communicate honestly.

### 2. Aims and Objectives:

The aim of this code of Ethics for Research is to provide a framework for both professional practice and decision-making about ethical issues as they occur during the course of core college activities. The code explores many of the key areas in which ethical considerations may occur, and sets out procedures for the



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formal consideration of such matters within appropriate college Forums under the guidance of the Research Advisory Committee. This Code complements other strategies, policies, and plans which are in place at the college, and those of external professional bodies, to which links are provided where relevant.

Ethical issues arise across all spheres of college Activities from research and education to enterprise. Student recruitment and alumni relations. The college endorses the key principles of rigor, respect and responsibility. These principles should inform every aspect of college operations by the staff. Students and lay governors, while they seek to create the culture of academic freedom necessary for first-class research and education.

Specifically, this Code of Ethics will address to apprise and motivate research scholars and faculty members to undertake quality research and promote research publications with highest degree of integrity and standards.

### **3. Introduction:**

Teaching and Research are two important tools and using them with high moral values, ethics. honesty and integrity can carry the reputation of an institution at acme. we, at Apex College, Makrana are committed to producing and promoting research of the highest quality, devoid of plagiarism of any kind and other unethical practices, besides, providing academic freedom, innovative thinking and required facilities. The college issues directions to all Research Scholars and



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Faculty Members to abide by the highest standards of integrity while carrying out and publishing their research.

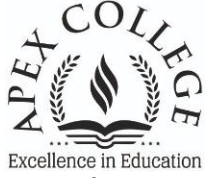
#### **4. Plagiarism & Types :**

Claiming one's own right on the work of another person/s and presenting/publishing it without due acknowledgement is plagiarism it includes substantial copying and reproduction of data, figures, phrases, clauses, sentences, paragraphs or longer abstracts from published work may be from internet or Hard Bound copies of Journals/periodicals etc. that exceeds the limits of the legitimate cooperation without acknowledgement/permission of the source,. It can be intentional (dishonest) and non-intentional (negligent) Plagiarism.

#### **5. Permission and Approvals:**

The College focuses on Quality Research, Original Thought and Expression including patents, Publishing Papers and writing / editing books and for the we keep our faculty members informed of appropriate guidelines. To ensure it, in addition to plagiarism check using reliable and authenticated tools/software before sending any research paper/book for publication, an undertaking and permission and approval of the authorities is also mandatory, in case of publications where the college and its authorities are involved.

#### **6. Disciplinary Action for Alleged Plagiarism:**



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The Academic Misconduct Panel (to be constituted as per Ethics Code form case to case) will deal with the complaints, if any, regarding the malpractices and plagiarism in research and submit the report after thorough enquiry and investigation and recommend the Disciplinary Action to be taken within a stipulated period of 21 days from the date of complaint.

  
Principal  
Apex College  
Makrana  
Dr. Umesh Kumar Sidh