



APEX COLLEGE, MAKRANA

Noorpura, By pass road, Makrana Distt. Didwana Kuchaman (Raj.)-341505
 Affiliated to Maharshi Dayanand Saraswati University, Ajmer
 Accredited by NAAC, Bangalore & I/u section 2(f) of UGC Act 1956
 Recognized by National Council for Teachers Education, New Delhi

Email ID: - apexcollege14@gmail.com

Website: - <https://www.apexpgcollege.in>

Ref. No. AC/2023/SGRC/23

Date: - 1st June 2023

Office Order

Subject: Regarding Constitution of Student Grievance Redressal Cell at College Level

In accordance with the University Grants Commission (Redressal of Grievances of Students) Regulations, 2023, and for its effective implementation, Student Grievance Redressal Cell (SGRC) has been constituted at the College level. The committee will function as per the composition prescribed in the aforementioned regulation, with the following members assigned:

Sr. No.	Name	Role
1.	Dr. Shailesh Kumar Yadav HOD, Dept. of Education	Presiding Officer
2.	Mrs. Rekha Vishwakarma Assistant Professor, Dept. of English	Teaching Faculty Member
3.	Mr. Deepak Kumar Tripathi Assistant Professor, Dept. of Computer Science	Teaching Faculty Member
4.	Mr. Arvind Kumar Assistant Professor, Dept. of Geography	Teaching Faculty Member
5.	Mr. Anil Kumar Assistant Professor, Dept. of Geography	Teaching Faculty Member
6.	Mansi Sharma (B.Sc.B.Ed. Pt.-II) ID No. IB/2022/41	Student Representative

The aforementioned nominated members shall discharge their duties with full honesty and dedication, ensuring that they work towards achieving the core objectives behind the formation of the committee. It is imperative that the members maintain transparency in all proceedings while upholding the confidentiality of the complaints and the investigation process. The sanctity of the process must be preserved at all times to ensure fairness and justice.

The committee shall be responsible for:



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- Ensuring a fair, unbiased, and prompt investigation of complaints.
- Recommending appropriate actions for resolution and redressal of grievances.


The members are expected to work in coordination and maintain strict confidentiality while ensuring that a safe and respectful environment is upheld within the College.

The members should always ensure that no action shall be taken beyond University Grants Commission (Redressal of Grievances of Students) Regulations, 2023

Copy forwarded to following:-

1. Concern members of the SGRC
2. Web Admin to upload copy of same on college website
3. Admin for necessary action
4. Safe Custody.


Principal
Dr. Umesh Kumar Sidh
Apex College, Makrana
**Principal
Apex College
Makrana**


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Dr. Umesh Kumar Sidh
Apex College, Makrana
**Principal
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Makrana**